

केंद्रीय विद्यालय नगाँव

डाकघर -इटाचाली,

जिला -नगाँव, असम, पिन-७८२००३

दूरभाष-०३६७२-२३१४९६)कार्यालय(

फैक्स -०३६७२-२३१४९६



KENDRIYA VIDYALAYA NAGAON

P.O.-Itachali Dist.-Nagaon(Assam)

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क्षेत्रीय कार्यालय क्रमांक :- 10

स्टेशन क्रमांक :- 261

केंद्रीय विद्यालय क्रमांक :- 1484

संख्या :-F. No. 44/KVN/2020-21/4051

दिनांक- 24-07-2021

NOTICE INVITING QUOTATIONS

Subject: Invitation of sealed quotations for Tiles Work in Kendriya Vidyalaya Nagaon -Reg.

Madam/Sir

1. Kendriya Vidyalaya Nagaon, an Educational Institute run by Kendria Vidyalaya Sangathan, an autonomous Body under Government of India, Registered under Societies Act, 1860. The Sangathan administers the scheme of Kendriya Vidyalaya set up for imparting education to the children of transferable Central Govt. Employees along with others.
2. Sealed competitive quotations from the registered firms/service providers are invited by the Principal, Kendriya Vidyalaya, Nagaon on behalf of Kendriya Vidyalaya Sangathan for providing/ supply of the following service/items.

Brief description of service/Item

(i) **TILES WORK IN KENDRIYA VIDYALAYA NAGAON**

3. **Specification:** Providing Ceramic Tiles of approved quality, Size, Shape and thickness not less than 8mm on floors, skirtings, treads and risers of steps over cement mortar bed 15 mm thick. Size 400mmx400mm.
4. **Bid Price:**
 - (a) The contract shall be for the supply of the above-mentioned services/items to the Kendriya Vidyalaya Nagaon. The bidder shall quote the services/items in the format of quotation as enclosed. Correction, if any, require shall be made by crossing out, initialing with date and rewriting.
 - (b) All duties, taxes and other levies payable by the bidder shall be included in the total price. However, the tax and duties leviable to be quoted separately.
 - (c) The rates quoted by the bidder shall be fixed and valid for **the duration of the contract i.e. for one year from the date of award of the contract.**
 - (d) The prices to be quoted in Indian Rupees only.
 - (e) Each bidder shall submit only one quotation.
 - (f) Quotations are to be submitted through registered post only addressing " To The Principal, Kendriya Vidyalaya Nagaon, Ratnapur, Difolu Raod, Near Polytechnic College, P.O. Itachali, Nagaon, Pin-782003" clearly **super scribing on the envelop as " QUOTATION FOR TILES WORK IN KENDRIYA VIDYALAYA NAGAON"**. Quotations if submitted through E. Mail, Fax or By Hand etc. shall not be valid and accepted.
 - (g) The bid to be submitted along with EMD for Rs. 5000/- (Rupees Five Thousand only) in the form of valid Cheque or Bank guarantee in favour of "KENDRIYA VIDYALAYA NAGAON VVN ACCOUNT" payable at Nagaon. The EMD paid will be refunded in the case of unsuccessful bidders within 90 (Ninety) days from the date of opening of quotations. Quotation(s) without EMD of Rs. 5000/- (Rupees Five Thousand only) shall be summarily rejected without assigning any reason thereof.
 - (h) The firm must enclose supporting documents in favour of the firm like registration certificates for similar work, GST, IT-PAN, TAN etc. without fail.

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- (i) The bidder shall attach the duly signed Pre-Contract Integrity Pact as Annexure to the Tender Document.
- (j) The designated representative of the firm may visit Vidyalaya for measurement of the area if required.

5. Validity of quotation:

The quotation shall remain valid for a period not less than 90 days after the deadline specified for submission of quotations

6. Evaluation of quotations:

The purchaser will evaluate and compare the quotations determine to be substantially Responsive i.e. which are :

- a) Properly signed and
b) Conform to the items, conditions and specifications.

The evaluation would be done for all the service/items. The bidder who has quoted for partial quantity of any or more item(s) would be treated as non-responsive. The contractor shall keep in mind that the rates quoted shall be competitive and do not in any manner whatsoever compromise with the quality of items and services to be provided by him as per the terms and conditions. KV Nagaon will award the contract to the responsive bidder whose quote is the lowest. However, this does not restrict the purchaser from imposing any further conditions before awarding the contract.

7. AWARD OF CONTRACT:

- A) The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 3(b) and 5 above.
- B) The bidder whose bid is accepted will be notified of the award of the contract by the office prior to expiry of the quotation validity period.
- C) The notification of award shall clearly specify any change in the unit price or any other terms and condition accepted.
- D) Normal commercial warranty/guarantee shall be applicable to the supplied goods/services.
- E) Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations, cancel the bidding process and reject all quotations at any stage/time prior to the award of contract.
- F) The successful bidder has to deposit performance security with the KV Nagaon an amount of 5% of total cost in favour of "KENDRIYA VIDYALAYA NAGAON VVN ACCOUNT" payable at Nagaon in the form of valid DD / Bank guarantee at the time of award of contract. The EMD of Rs. 5000/- will be adjusted against the security deposit amount.

8. Last date and time of receipt of quotations:

The quotation will be opened on 10-08-2021 at 3.30 p.m. by a committee designated for this purpose. The sealed quotation should be sent to the undersigned through registered/Speed post only to be received latest by 10.08.2021 up to 3.00 p.m. The envelope containing quotation must be mentioned- "QUOTATION FOR TILES WORK IN KENDRIYA VIDYALAYA NAGAON"

SANJAY SARKAR
PRINCIPAL
K V NAGAON


Principal/ प्राचार्य
Kendriya Vidyalay/ केन्द्रीय विद्यालय
Nagaon-Assam/ नगौन-असम

Signature of the Party with date & seal as mark of acknowledgement

TERMS AND CONDITIONS:

1. The contractor of the contract shall begin the work only after obtaining the Approval of the Maintenance Committee of the Vidyalaya with regard to the quality of the material; to be used for the work.
2. No material/ service like electricity, etc. shall be provided by the Vidyalaya.
3. The contractor shall be responsible for providing Shelter, Accommodation, Drinking Water, Medical aid etc. to his/their employees.
4. The contractor alone shall be responsible for providing all tools, tackles, implements etc. required for accomplishment of work.
5. The contractor alone shall be responsible and liable for any accident and/or damage to employees or any third party at the siding during or due to negligence in course of performance of the job under this contract and consequent claims.
6. The contractor alone shall be responsible and liable for payment of costs, charges, fee etc. for discharge of all legal and statutory obligation.
7. The contractor shall have to arrange for lighting etc. for carrying out the work as required herein.
8. Safety & discipline of the labour/ workers, staff employed by him shall be the concern of the awardee.
9. The Vidyalaya shall not in any manner be responsible for any or part of the above litigations of the contractor, If any expenditure incurred by the Vidyalayua on the above items, that will be recovered from the contractors bills/security deposits.
10. The awardee of the contract shall be liable to compensate the damages caused to the building or the materials in the building, wall if any, during the work.
11. The awardee of the contract shall be liable to pay compensate/penalty if the said work is not complete within the stipulated time.
12. The labours should maintain proper discipline and decorum when on duty in the Vidyalaya.
13. Contractor's job shall also include removing of all malba and debris arising in the process of fixing the fencing at no extra cost.
14. Payment will be done in the form cheque only in the name of the firm within 15 (fifteen) working days 'after the satisfactory completion of each contract, after deducting TDS/GST as applicable. In case services rendered are found to be unsatisfactory or substandard by a committee duly constituted by the Principal, a penalty of 2 to 5% of the contract value will be imposed at the discretion of the Principal, which shall be binding and final. Under no circumstances the contractor shall be paid advance money.
15. Contractors' employee working inside the school campus shall abide by the rules and regulations of the Vidyalaya. Any damage to the Vidyalaya property due to mishandling and carelessness of the contractor's or his labour part shall be recoverable from the contractor's bill.

16. The Vidyalaya reserves the right to terminate the contract at any time without assigning any reason thereof, if the services are found unsatisfactory and award the contract to the next successful bidder. In that case, the contractor will lose his performance guarantee amount as well.
17. The Vidyalaya does not bind itself to accept the lowest or any proposals and reserves the right to reject any proposal and reject all tenders, at any time prior to award of contract, without thereby incurring any liability to the affected tenderer, or tenderers or any obligations to inform the affected tenderer or tenderers of the grounds for the Vidyalaya's action.
18. Parties to provide account details in the form of cancelled cheque for refund of EMD


PRINCIPAL
K V NAGAON
Principal/ प्राचार्य
Kendriya Vidyalay/ केन्द्रीय विद्यालय
Nagaon-Assam/ नगौंव-आसम

Signature of the Party with date as acknowledgement. (To be submitted with tender papers)

APPLICATION PROFORMA (On letter pad of Firm)

1	2	3	4	5
Sl No	Item/Service Specification	Rate without tax in Rs. (Per Sq. Feet)	Tax Percentage	Rate with tax in Rs. (Per Sq. Feet)
1	Providing Ceramic Tiles of approved quality, Size, Shape and thickness not less than 8mm on floors, skirtings, treads and risers of steps over cement mortar bed 15 mm thick. Size 400mmx400mm. The rate specified should be inclusive of GST.			

Declaration: I have gone through the Tender Proforma of Kendriya Vidyalaya Nagaon carefully and agree to offer my services to the Vidyalaya as per the terms and conditions mentioned in the tender notice without any deviation, whatsoever at the rates quoted in the column No. 5 of above.

I have deposited/not deposited Rs.5000/- (Rupees five thousand only) towards EMD by Cheque/Bankers Cheque No. _____, Dated _____ drawn in favour of "Kendriya Vidyaaya Nagaon VVN Account.

Date: _____

Signature with date and stamp